

WIE Committee Meeting

3 December 2016

Lima, Peru

Attendees: Ruomei Li
Ania Lopez
Valerie Agberagba
Hema Vallabh
Shilpi Jain
Stacey DelVecchio
Nancy Grossman
Sarah Grossman
Vilas Mujamdar
Mustafa Shehu
Martin Veelen

Welcome Opening Remarks by Valerie Agberagba, Chair

Welcome of New Members: Kim Allen from Canada and Hema Vallabh from South Africa.

Introduction of Participants

Reports from Chair

1. International Women's Day Program in Africa. Good participation. Had a workshop for the women and a roundtable discussion with everyone.
2. UN CEW event that Stacey presented. Looking at side event for 2017. Will be discussing after we leave Peru.
3. Executive Board meeting in Paris. Need every national member to resubmit application for committee. Continue to ask for this. Non-committee members are still invited to attend.
Discussion: Support seems to be an issue even with large corporations. Doesn't have to be a woman.
 - a. Suggestion: A value statement would help. Nancy G. said she could help with this.
 - b. Best practice: First....ABET and Engineers Across Borders has a form letter that people can use to ask their 'boss' to get support. Second...Want to do this earlier so that people get it in their budget. Suggestion from Kim Allen. Might also be good to have a letter of invite for our committee members.
 - c. Best practice: More visibility would help us in the value piece.
 - d. Suggestion: Most countries have a Ministry of Woman Affairs. Suggest we get close to them and what our values are and our purpose is. Governments should be supporting this.
 - e. Best practice: Be tougher on the people that don't respond. Need to commit to 50% (or some percentage) and have some skype meetings with the core group and then some kind of web meeting for the larger group. Suggestion on some non-WFEO groups.
 - f. Suggestion: use WhatsApp to push people to check their email and respond
 - g. ACTION: Kim and Nancy to draft the value statement and letter of invitation. Goal is to do before we leave Peru.

- h. Suggestion: We need to keep things fresh on the web site. Ivan is willing to work with us on what we want to see. Sarah Grossman volunteered to do this.
- i. Suggestion: Women Eng wants to provide a link to the WIE web page.

Reports from Country/Regional Rep

- 2 to 3 minute summary per country
- Verbal updates from the United States, Canada, Italy, and South Africa
- Reference compiled country reports for more detail
- Consider breaking up the country reports when we post things so get more people to read them. Maybe this is part of the suggestion building our awareness. Consider splashing an executive summary that links to a deeper report. Consider adding for next years report. Add suggestions on what this would look like. Maybe the executive summary is a one page report.
- Action: Each country can only have one voting member from each country. We will change our terminology to one voting member from each country and then the guests are actually committee members.

Group Photo

National Member Nominations to WIE Committee and WFEO Standing Committees

Themes Review

(For future committee meetings it would be good to remind the group of our three themes)

- Engineering Workforce Diversity (owner = Stacey DelVecchio) – see presentation from Stacey
 - Provide feedback to Stacey on the Peru workshop as this is the pilot of the webinar that this group will be doing
- Leadership and Empowerment (owner = Yvette Ramos) – reference Yvette's country report
- Engineering Strategic Indicators (owner = Ania Lopez) – see presentation from Ania
 - Ania needs a few people to help with this theme
 - Would like data on students, engineers, and then perspective engineers – how do we get this?

Calendar of Upcoming Events in Europe and India – Secretary

- Proposal to meet regionally throughout the year. This would be the day before the Society of Women Engineers Amsterdam and Pune WE Local conferences.
 - WE India**
Hyatt Regency Pune, India
Tentative May 22, 2017 (afternoon) - Space available for WIE Committee meeting
March 22, 2017 (evening) - VIP Kick-off Reception
March 23 to 24, 2017 – SWE Conference
Update...chose not to have this meeting
 - WE Europe**
Movenpick Hotel, Amsterdam, The Netherlands
May 17, 2017 - Technical Tour(s)
Tentative May 17, 2017 (afternoon) - Space available for WIE Committee meeting
May 18 to 19, 2017 - Conference
- Chair and Vice Chair should be expected to come with the members being encouraged but not required
- Need to identify the when (done), the who, and the what and consider

- For Pune we think 10 would be appropriate and then for Amsterdam
- Consider changing the name of the WIE meeting to workshop to get away from the concern of the WFEO committee member part. More discussion is needed on this.
- There is something in Africa with UNESCO so maybe we could tie in to that. It's in August or September.

Additional Orders of Business

Rome

- 26 November 2017 to 2 December 2017
- Should we do some kind of session

Funds

- This starts with the value statement and the standard letter for people to use
- Web site – need clarification on what we can post – Valerie will work to clarify

Closing Remarks

- Thank you to everyone for the great suggestions and participation.

Leadership and Empowerment Workshop

Audience: WiE Committee

- Hema Vallabh presented on “The Missing Middle”
- Valerie Agberagba on “Leadership and Influence”
- Open discussion on leadership and empowerment material presented
- How do we disseminate the material we’re presenting and developing?
- Should we put something on the web site on how the material presented today could be taken to the next level
- Hema will share the feedback with Yvette. Shilpi Jain is also interested in helping.

Diversity and Inclusion in Engineering: It’s Everyone’s Job

Audience: WFEO

- Stacey DeVecchio presented

Adjourn