



Committee on Engineering Capacity Building

WORLD FEDERATION OF ENGINEERING ORGANIZATIONS

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Minutes of the steering committee meeting of the WFEO Engineering Capacity Building Committee Wednesday 7th August 2012 @ 14:00

1. Notice of Meeting:

Notice of meeting had been circulated and was taken as read.

2. Welcome:

Chris Campbell welcomed all present to the meeting, and them for their time and contribution.

3.1. Present:

Campbell	Chris	CC	ECSA	christopher.campbell@infraset.com
Franks	Ossie	OF	ECSA	frankso@ecsa.co.za
Hay	Alec	AH	ECSA	alechay@myisp.co.za
Pillay	Manglin	MP	SAICE	manglin@saice.org.za
McKune	Tom	TM	ECSA	tom@dut.ac.za
Jacobs	Theo	TJ	SAICE	theo@saice.org.za

3.2. Apologies:

Botha	Dawie	DB	ECSA	david.botha@route2.co.za
Lawless	Allyson	AL	SAICE	allyson@ally.co.za
Pirie	Graham	GP	CESA	gspirie@cesa.co.za
Wall	Kevin	KW	CSIR	KWWall@csir.co.za

4. Confirmation of Minutes

The minutes of the meeting of 14th March 2012 were read and confirmed as a true reflection of the meeting.

5. Matters Arising

5.1. Geneva Meeting Notes

The notes for the CECB meeting held in Geneva had been received from Mike Sanio. It was agreed that the notes should be circulated as is to CECB members prior to the meeting in Slovenia.

5.2. Latest Committee List

As previously suggested by CC, the invitation to participate had been circulated to numerous organisations, and whilst this had been partially successful, the majority indicated that their resources were stretched and they could not identify anyone at this time to represent them on the CECB. They did however indicate they would try to have a representative at the CECB meeting in Slovenia.

The revised committee list was tabled at the meeting and noted.

5.3. On-line Capacity Building Guidebook

The electronic format of the Guidebook is currently available through the SAICE website (www.saice.org.za) at a marginal cost.

5.4. Update on e-book

As large numbers of the books had already been distributed, there was not likely to be a large call for the book to be made available in a e-book format.

5.5. Update on Translations of Guide Book

Chinese to be made available through the WFEO CECB web site CC to arrange. French, Portuguese and Spanish are still work in progress, but could be done quickly at an estimated cost of about R 38 000,00 per language. possible volunteers to be identified in Slovenia if other leads do not materialise.

Need a clear statement on the WFEO website that the English version is the official version and any translation into other language has not been validated.

5.6. Marketing Plan

MP had sent the marketing plan to CC and OF. No further action required at this time.

5.7 Numbers & Needs Africa

Report on meeting held was tabled by OF (attached). Status at present is that a call for proposals is being prepared to initiate the research project across SADC region. OF to provide name and contact details of DST contact person that will be driving the process.

5.8. On-Line Compendium

The steering committee was updated on the current status of this project by Nosinto Manqoyi and Edgar Sabela from ECSA. After lengthy discussion it was agreed to award the contract to a service provider that would ensure ownership of the compendium vested with ECSA on behalf of WFEO. Raw Media were not only cost effective, but would also ensure ownership vested in ECSA on behalf of WFEO A

minor modification to the brief include an e-commerce facility may need to be considered without delaying the compendium.

5.9. South African Delegation to Slovenia

As no additional funding had been secured, the number of delegates or though larger than previous years, would again be limited. OF to confirm whether or not additional funding is likely to materialise so SA delegation can be expanded. At this stage the following would definitely be attending WFEO 2012;

Chris Campbell (*funded by ECSA*)
Andrew McKune (*funded by ECSA*)
Manglin Pillay (*funded by SAICE*)
Martin van Veelen (*partially funded by SAICE*)
Tom McKune (*funded by DUT*)
Oliver Rowe (*funded by DUT*)

A schedule of STC meetings was tabled and discussion on who would attend what. It was agreed that the table should be circulated to the delegation to enable individuals to indicate which committees they wanted to attend.

It was vitally important that efforts to raise additional sponsorship for delegates to attend the 2013 meeting be started early.

6.New Business

6.1. Printing of additional copies of Guidebook

The quotes sourced by SAICE had been sent to WFEO – no further action is required until we have received feedback from WFEO.

6.2. SAICE Capacity Building Paper

The paper had been withdrawn by MP. Any comments received by GB to be sent directly to MP.

6.3. Communication Strategy WFEO 2012

TM to prepare a communique to all CECB members updating them on the date and time of the meeting, and providing any other relevant information.

It was agreed that the South African delegation should meet strategically daily to plan the following days activities, and to report back on the day. It was agreed that the first meeting should be held immediately after the closure of the afternoon session on Sunday 16th September 2012 (*a suitable meeting place to be identified once in Slovenia*), and thereafter before and after each days proceedings for the duration of the conference.

7. Date of next meeting

The next steering committee meeting would be held on 17th October 2012 at 13:00. The scheduled dates for the rest of the year were as follows;

17th September @ 09:00 (Slovenia CECB Meeting)
17th October 2012 @ 13:00

8. Closure

There being no further business to discuss the meeting was closed at 15:30. CC thanked everyone for their participation.

Signed: _____

Date: _____