

**Draft Minutes of the Meeting of the
NEW EXECUTIVE COUNCIL
held in Kyoto
on 4 December 2015**

Present

1. Members

a) Officers

J. Spitalnik	President
M. Kanga	President Elect
M. Abdelhamid	Past President
P. Greenwood	Executive Vice President
C. Remec	Executive Vice President
R. Vachon	Treasurer
A.M. Alameddine	Vice President (CEIE Chair)
S.S Rathore	Vice-President (CIC Chair)
K. Gong	Vice-President (CEIT Chair)
Y. Brijmohan	Vice-President (CECB Chair)
J. Venables	Vice-President (CEE Chair)
M. Manuhwa	Vice-President (CAC Chair)
T. Komatsu	Vice President (CDRM Chair)
V. Agberagba	Vice President (WIE Chair)

b) National Members

R. Li	China
V. Mujumdar	USA
K. Chehab	Lebanon
T. Sancho	Spain
N. Monda	Italy
A. K Basa	India
H. Bedelian	UK

c) International Members

P. Jowitt	CEC
A. Al Hadithi	FAE
M.B Shehu	FAEO
SC Tan (rep.)	FEIAP (by proxy)
E. Amorim	UPADI
J. Vieira	FEANI

2. Observers

A. Alkharafi	Kuwait
K. Allen	Canada
N. Kimura	Japan
J. Riungu	Kenya
I. Olorunfemi	Nigeria

O. Anyaeji	Nigeria
M. Alsaleh	Palestine
T. Machimane	South Africa
R. Venables	UK
M. Manyuchi	Zimbabwe
R. Pansiera	CONFEA
M. Van Veelen	FAEO
B. Ordams	FAEO

3. In attendance

T. Youssef Executive Director

(Minutes numbering coincides with Agenda numbering and does not necessarily represent the order in which subjects were discussed)

1 **Opening Remarks**

President Jorge Spitalnik opened the meeting by thanking all participants for attending this meeting and welcoming the new executive council members and new STC chairs.

2 **Roll call of the Members**

The absence of Marie Hélène Therre and Pierre de Boigne were noted. Zainab Garashi, chair of YE/FL committee gave an apology

3 **Approval of the Agenda**

The agenda was approved with the deletion of item 5 Approval of the IEA/WFEO Agreement since it was approved by the general assembly and the addition of an item concerning the ROP change concerning STCs and awards.

Motion 1

4 **Assignment of Responsibility for Task Forces and Working Groups**

Strategic Planning Task Group

As mentioned in the terms of reference of the Strategic Planning Task Group, the new president elect is to undertake the organization of this task group including its membership.

The president elect indicated that she will approach the new executive council to form a new team taking into account existing members to ensure continuity and will report back to the executive board in March 2016. She added that the focus will be on how to monitor the implementation since the strategic plan was approved by the general assembly.

A motion to post the strategic plan as approved by the general assembly in Kyoto was carried.

Motion 2

Nominations Committee

A motion that the nominations committee continues to be chaired by Paul Jowitt was carried.

Motion 3

Awards Committee

A motion that Mustafa Shehu from Nigeria chairs the awards committee was carried.

Motion 4

WFEO/UN Relations Committee (WURC)

A motion that WURC continues to be chaired by Reginald Vachon was carried.

Motion 5

STCs Review and Support Group

A motion that the STCs Review and Support Group continues to be temporarily chaired by Peter Greenwood while waiting for the change of the group's name, the refreshment of this group's membership and the name of the new chair was carried.

Motion 6

Marketing Task Group

After discussions, a motion to merge the marketing task group with the strategic planning task group was defeated.

Motion 7

A motion that the marketing task group be established and chaired by Nicola Monda who would undertake to refresh the task group membership and report to the executive board in March was carried.

Motion 8

Task Force on Governing Documents

Bill Salmon who was chair of this task force informed WFEO that he will no longer chair this task group.

A motion that the task force on governing documents be chaired by Peter Greenwood for a short period of time only while continuing to search for a suitable convener was carried.

Motion 9

5. Rule changes concerning STCS and Awards

Peter Greenwood indicated that he reported earlier during the executive council and general assembly about these rule changes and requested the new executive council to approve them.

A motion to approve the rule changes concerning STCs and Awards as reported earlier to the executive council and general assembly was carried.

Motion 10

6. Action Plan and List of Special Tasks

Fee structure

A motion to have the chair of the finance committee start the procedure of analysing the fee structure with the help of P. Jowitt and J. Santamaria and M. Shehu was carried.

Motion 11

Relationship between national members and STCs

Peter Greenwood will prepare a document detailing a proposal on this matter for the executive board meeting in March

IEA/WFEO task group

Peter Greenwood will refresh the membership of this group

Classification of STCs

The president explained to the council that WFEO has Standing Technical Committees that deal with specific technical matters but the Federation has also STCs that relate to policy matters such as

women in engineering, young engineers and WURC. These committees help establish policies for the federation and do not deal with technical engineering matters. The name of governance committees was proposed at one point for these committees. This issue may be considered at the March meeting of the Executive Board taking into account the suggestions that were made during this meeting.

STCs Relevance

V Mujumdar will prepare a recommendation on this matter to be presented at the March meetings.

Action Plan

C. Remec mentioned that a tremendous amount of work has been done by the STCs and Working Groups. However, the problem is the implementation and dissemination of the results. He proposed that more attention should be attached to the action plan that should include measurement of goals indication of the responsible people and timetables. Mr. Remec will bring this matter to the executive board for consideration.

7. Any Other Business

- E. Amorim announced that an international symposium on the engineering approach to the supply of sustainable water and energy will be organized in Brasilia from 22 to 24 February 2016. FEBRAE, CONFEA and UPADI are co-sponsors. The UPADI energy technical committee is responsible of the technical matters of this symposium. The WFEO energy committee will be also involved

A motion to allow the use of the WFEO logo on the documents of this symposium was carried.

Motion 12

- The president announced that he has nominated as members of the President's Special Advisors Group the following people who come from the different regions of the world and indicated that two or more advisors may be added later:

Mr. Adel Alkharafi	Kuwait
Mr Mustafa Shehu	Nigeria
J.T. da Silva	Brazil
S.C. Tan	Singapore

8. Next Meeting

The next meeting of the executive council will be held in Lima Peru from 5 to 9 December 2016-.

With no other items to discuss, the president closed the meeting at 13h30