

Women in Science, Engineering and Research (WISER) Summit

23 October 2015

NTUC @ One Marina Boulevard (Level 9, Room 903)

10.30am – 4.00pm

REGISTRATION**PARTICIPATION SELECTION***(Please indicate your selection with a ☒ in the appropriate box. All fees indicated are in Singapore Dollars)*

Package	Early Bird (before 30 Sep)	Regular Fee
IES Member Membership No. _____	<input type="checkbox"/> S\$100	<input type="checkbox"/> S\$150
Non IES Member	<input type="checkbox"/> S\$150	<input type="checkbox"/> S\$200
Student	<input type="checkbox"/> Complimentary	
Total Payable:		

Notes:

- The Prevailing 7% Goods & Services Tax (GST) will apply for all registrations.
- Cheque payment and Telegraphic Transfer for registration must reach the Summit Manager by 30 June 2015 (Payments for early bird must reach us by 31 March 2015). Full payment not received by 30 June 2015 may result in your registration being voided.

PARTICULARS

Last Name : _____ First Name : _____ Salutation _____ Prof/Dr/Mr/Mrs/Ms
Preferred Name on Badge : _____
Name of Organisation : _____
Job Title : _____
Mailing Address : _____
City/ State : _____ Zip/Postal Code: _____ Country : _____
Contact No. : _____ Email: _____

FOR STUDENT REGISTRATION

Student Status : ☐ Undergraduate ☐ Post-Graduate ID/Matrix No: _____
Course of Study : _____ Industry : _____
Name of Institution : _____
Mailing Address : _____
City/ State : _____ Zip/Postal Code: _____ Country: _____

TRACK SELECTION *(please tick one box per morning or afternoon session)*

	(Please select one track only)
	10.30am to 12.00pm
Track 1: Women Leadership in Industry & Gender Diversity	<input type="checkbox"/>
Track 2: Grand Challenges in Engineering	<input type="checkbox"/>

	(Please select one track only)
	1.00pm to 2.30pm
Track 3: Professional Development for Women Leaders	<input type="checkbox"/>
Track 4: Emerging Technological Areas and Women Technopreneurs	<input type="checkbox"/>

☐ **Telegraphic Transfer/ Cheque**

Telegraphic Transfer and Cheques must be made payable to The Institution of Engineers, Singapore.
Bank account no: 014-007972-6 (Swift Code DBSSSGSG), DBS Bank, Bukit Timah Branch, Singapore.

Networking Session *(please tick one)*

	2.30pm to 4.00pm
Attending	<input type="checkbox"/>
Not Attending	<input type="checkbox"/>

Dietary Preference

	(Please tick one)
Normal Menu	<input type="checkbox"/>
Vegetarian Menu	<input type="checkbox"/>

☐ I hereby agree to the terms and conditions governing WISER Summit Delegate Registrations indicated in the following page upon submission of this registration

Terms and Conditions Governing WISER Summit Delegate Registrations

A. Registration and Delegate Fees

- **Goods & Services Tax (GST):** All fees quoted are in Singapore Dollars. **All payment must be made in Singapore Dollars.** The prevailing GST rate will apply to all registrations.
- Entry into the Summit is subject to full payment being received by the Summit Manager. Delegate badges are to be collected and worn at all times when attending the Summit and are not transferable. The Summit Manager reserves the right to refuse acceptance of any registration without prejudice.

B. Registration Substitution & Cancellation Policy

- **Substitution:** Notice of substitution (in the event of inability to attend) must be given in writing before 16 October to the Summit Manager. Failure to notify the Summit Manager of the substitution by this date may result in the replacement being barred from entering the Summit.
- **Cancellation:** No refund of fees will be made for cancellations or non-attendance of the Summit after 16 October 2015. Written notification provided before 16 October will be entitled to a 50% refund payment, with the remaining 50% imposed as administrative fee.

C. Registration Confirmation & Delegate Administration

- All Summit registrations submitted via the website or official registration form will receive a written confirmation upon receipt. This confirmation should be presented at the registration counters for participation verification purposes. Registered delegates who do not receive the letter one week before the Summit, please contact the Summit Manager.

D. Visa Requirement (foreign delegates)

- For foreign delegates, please visit the Singapore Immigration and Checkpoint Authority's website (www.ica.gov.sg) if you are uncertain about entry visa requirements for Singapore. The Summit Manager may be able to assist with providing a Letter of Participation for visa application if requested. This is subjected to full payment of the Summit delegate registration fee being received.
- Please note that the Summit Manager has no influence regarding the issuance of any visa document required by the authorities. You are encouraged to make your own timely arrangements for the application of any such required document to ensure timeliness for you to attend the Summit.